

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	21-02-2026 09:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	21-02-2026 09:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Labour And Employment
विभाग का नाम / Department Name	Employees State Insurance Corporation
संगठन का नाम / Organisation Name	Employees State Insurance Corporation
कार्यालय का नाम / Office Name	Esich Udaipur Chitrakoot Nagar
वस्तु श्रेणी / Item Category	Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor , Security Manpower Service (Version 2.0) - Health Unarmed Security Guard
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	100 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested ATC), Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience , Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be di to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	9469455.776
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	284084

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटे अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।  
EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

MEDICAL SUPERINTENDENT, ESIC HOSPITAL, UDAIPUR  
ESIC HOSPITAL , CHITRAKOOT NAGAR, UDAIPUR  
(Esi Fund Account No. 1)

**UIN Number NCTGC2415P**

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be considered.

shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference for Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preferential Buy Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening).

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost.
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost.
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Scope Of Work For the Service:**[1770376436.pdf](#)

**This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-**

Parameter Name	Max Marks	Min Marks	Evaluation Document	Seller Document Required
LCS	100	60	<a href="#">View file</a>	Yes

Total Minimum Passing Technical Marks: 60

#### Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
09-02-2026 14:00:00	3RD FLOOR,CONFERENCE HALL,ESIC HOSPITAL,UDAIPUR-313001

#### Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Establishment / Area	Healthcare
Category of Profile	Security Supervisor

विवरण/ Specification	मूल्य/ Values
Category of Skills	Highly Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Yes
Age Limit	Up to 65 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Nil
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Rajasthan

**एडऑन /Addon(s)**

**अतिरिक्त विवरण /Additional Details**

Title For Optional Allowances 1	Uniform Outfit Allowance 5% of BASIC+VDA
Title For Optional Allowances 2	Uniform Washing Allowance 3% of BASIC+VDA
Title For Optional Allowances 3	House Rent

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकत /Additional Requirements
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क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यक /Additional Require
1	Yogendra Jain	313001,Employees State Insurance Corporation, Hospital, Chitrakoot Nagar, Near EPFO Office, Bhuwana, Udaipur	1	<ul style="list-style-type: none"> <li>• Tenure/ Duration of Employment (in months) : 12</li> <li>• Basic Pay (Minimum daily wage) : 1</li> <li>• Provident Fund (per day) : 69.2</li> <li>• EDLI (INR per cent) : 2.884</li> <li>• ESI (INR per day)</li> <li>• EPF Admin charge (INR per day) :</li> <li>• Bonus (INR per cent)</li> <li>• Optional Allowance (in Rupees) : 50</li> <li>• Optional Allowance (in Rupees) : 30</li> <li>• Optional Allowance (in Rupees) : 80</li> <li>• Number of working days in a month</li> </ul>

### Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard ( 14 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Value
<b>कोर / Core</b>	
Type of Establishment / Area	Healthcare
Category of Profile	Unarmed Security
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Yes
Age Limit	Up to 65 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Nil
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Rajasthan

विवरण/ Specification	मूल्य/ Value
<b>एडऑन /Addon(s)</b>	
<b>अतिरिक्त विवरण /Additional Details</b>	
Title For Optional Allowances 1	Uniform Outfit Allo
Title For Optional Allowances 2	Uniform Washing Allowance
Title For Optional Allowances 3	House Rent

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्ट दस्तावेज /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यक /Additional Requirements
1	Yogendra Jain	313001,Employees State Insurance Corporation, Hospital, Chitrakoot Nagar, Near EPFO Office, Bhuwana, Udaipur	14	<ul style="list-style-type: none"> <li>Tenure/ Duration of Employment (in months) : 12</li> <li>Basic Pay (Minimum daily wage) : 7</li> <li>Provident Fund (per day) : 69.2</li> <li>EDLI (INR per month) : 2.884</li> <li>ESI (INR per day) : 24.7</li> <li>EPF Admin charge (INR per day) :</li> <li>Bonus (INR per month) : 63.3</li> <li>Optional Allowance (in Rupees) : 30</li> <li>Optional Allowance (in Rupees) : 20</li> <li>Optional Allowance (in Rupees) : 60</li> <li>Number of working days in a month</li> </ul>

**Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard ( 6 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Value
<b>कोर / Core</b>	
Type of Establishment / Area	Healthcare
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Female
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Yes
Age Limit	Up to 65 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Nil
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Rajasthan

**एडऑन /Addon(s)**

**अतिरिक्त विवरण /Additional Details**

Title For Optional Allowances 1	
Title For Optional Allowances 2	
Title For Optional Allowances 3	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirements



क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यक /Additional Requirements
1	Yogendra Jain	313001,Employees State Insurance Corporation, Hospital, Chitrakoot Nagar, Near EPFO Office, Bhuwana, Udaipur	6	<ul style="list-style-type: none"> <li>• Tenure/ Duration of Employment (in months) : 12</li> <li>• Basic Pay (Minimum daily wage) : 7</li> <li>• Provident Fund (per day) : 69.2</li> <li>• EDLI (INR per cent) : 2.884</li> <li>• ESI (INR per day) : 24.7</li> <li>• EPF Admin charge (INR per day) :</li> <li>• Bonus (INR per cent) : 63.3</li> <li>• Optional Allowance (in Rupees) : 0</li> <li>• Optional Allowance (in Rupees) : 0</li> <li>• Optional Allowance (in Rupees) : 0</li> <li>• Number of working days in a month</li> </ul>

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent of the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the](#)

### 3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of Contract and the Sellers obligations there under.

### 4. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 5. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 6. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Support.

#### 7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 8. **Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer along with all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

#### 9. **Past Project Experience**

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 10. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

ESI FUND A/C NO. 1  
payable at  
UDAIPUR

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to Buyer within 5 days of Bid End date / Bid Opening date.

#### 11. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides which is allowed as per GeM GTC). DD should be made in favour of

ESI FUND A/C NO. 1  
payable at  
UDAIPUR

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 12. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

#### 13. **Buyer Added Bid Specific SLA**

Text Clause(s)

### **ADDITIONAL CONDITIONS SPECIFIC TO THIS BID**

**Additional Documents to be submitted:**

S · N o	Description
1	EMD (Rs 2,84,084/-) (If claiming exemption please upload necessary certificates/supporting doc)
2	Document showing minimum Average Annual Turnover of Rs 1 crore during the last three years al Year 2022-23 (Assessment year 2023-24), Financial Year 2023-24 (Assessment year 2024-25) ncial Year 2024-25(Assessment year 2025-26)
3	Check list along with Proforma's (A to E given below)
4	PSARA license of Rajasthan state
5	Registration certificates / Licenses under contract labour act of Government of India (Contract L ct (R&A) 1970) or Government of Rajasthan
6	Declaration regarding non-blacklisting - <b>Annexure B</b> given below
7	Proof of payment of GST for the months of September 2025, October 2025 & November 2025. Pl load the Final Return (GST) for the above months.
8	Proof of payment of ESIC Contributions for the months of September 2025, October 2025 & Nove 025. Please upload challans and Return on Contribution for the above months
9	Proof of payment of EPF Contributions for the months of September 2025, October 2025 & Nove 025. Please upload challans and Electronic Challan cum receipt (ECR) for the above months
10	An office of the Service Provider must be located at Udaipur, Rajasthan. Documentary evidence ubmitted. Incase no office is located at the time of participating in the bid, bidder shall submit a taking that within 15 days of issue of work order, an office shall be established at Udaipur, Raja nd documentary evidence regarding this shall be submitted- Annexure D
11	Audited Balance Sheet and Profit & Loss Account for the Financial Years 2022-2 3, 2023-24, 2024 ., Assessment years, 2023-24, 2024-25, 2025-26 respectively) certified by CA
12	<p style="text-align: center;">Documentary evidence in compliance with the following clause: The Bidder must have executed at least one single order of 80% value of the Bid</p> <p style="text-align: center;">(or)</p> <p style="text-align: center;">Two orders each of 50% value of the Bid</p> <p style="text-align: center;">(or)</p> <p style="text-align: center;">Three orders each of 40% value of the Bid for similar service(s) in last three years (i.e, financial year 23, 2023-24, 2024-25) to any Govt. / Semi Govt. /Autonomous Bodies/ PSUs</p>
13	<p>Contract Orders, Experience, or Work Completion Certificates indicating the nature of services, c duration, and value, along with contact details of the respective departments, to validate the fo clauses.</p> <p>i) Total Experience of the firm in Govt. / Semi Govt. /Autonomous Bodies/ PSUs ( Atleast s as on 31-01-2026)</p> <p>ii) Number of years of experience in relevant area i.e. Security services in Govt. / Semi ( autonomous Bodies/ PSUs (Atleast 2 years as on 31-01-2026 in the last 5 years)</p> <p>iii) Present operational contracts in the relevant field i.e. Security services in Govt. / Sem /Autonomous Bodies/ PSUs (Atleast 2 contracts)</p>
14	An escalation matrix detailing the process for handling such complaints or concerns shall be sub on the firm's/company's official letterhead, duly signed and stamped by the authorized signator
15	A PDF presentation comprising 8 to 12 slides must be submitted, outlining the company's object hievements, vision, milestones, and strategic direction.
16	Integrity Pact as attached in <b>Buyer Added Bid Specific Terms and Conditions</b>

### Check List

The following check list (to be filled) along with Proforma's have to be submitted (uploaded on Ge e bidders along with other documents. Non-submission of check list along with Proforma's shall be squalification.

<b>Description</b>	<b>To be submitted</b>	<b>Please submit the document with the offer</b>
EMD (Rs 2,84,084/-) (If claiming exemption please upload necessary certificates/supporting documents)	Demand Draft /Bank Guarantee or exemption certificate	
Minimum Average Annual Turnover of the bidder (For 3 Years) (Rs 1 Crore) Financial Year 2022-23 (Assessment year 2023-24), Financial Year 2023-24 (Assessment year 2024-25) & Financial Year 2024-25(Assessment year 2025-26)	Audited profit & loss a/c or CA certificate <b>Proforma A</b>	
Audited Balance Sheet and Profit & Loss Account for the Financial Years 2022-23, 2023-24, 2024-25 (i.e., Assessment years, 2023-24, 2024-25, 2025-26 respectively)	Audited Balance Sheet and Profit & Loss Account	
PSARA licence of Rajasthan state	PSARA licence	
Registration certificates / Licenses under contract labour act of Government of India (Contract Labour Act (R&A) 1970) or Government of Rajasthan	Labour Registration Certificates/ Licenses of Government of India or Government of Rajasthan	
Proof of payment of ESI contribution for the months of September 2025, October 2025 & November 2025	Challans and Return on contribution	
Proof of payment of EPF Contribution for the months of September 2025, October 2025 & November 2025	Challans and Electronic Challan cum receipt (ECR)	
Proof of payment of GST for the months of September 2025, October 2025 & November 2025	Final Return (GST)	
Documentary evidence regarding local office at Udaipur, Rajasthan. In case no office is located at the time of participating in the bid, bidder shall submit an undertaking that within 15 days of issue of work order, an office shall be established at Udaipur, Rajasthan and documentary evidence regarding this shall be submitted	Lease/rent agreement or any other Government document showing the address OR Undertaking- <b>Annexure D</b>	
Declaration regarding non-blacklisting	Declaration- <b>Annexure B</b>	
Executed contracts (completed) in 3 financial years i.e. 2022-23, 2023-24 and 2024-25 One contract worth Rs. 75,75,565 (or) Two contracts worth Rs 47,34,728 each (or) Three contracts worth Rs 37,87,782 each	<b>Proforma B</b>	
Total Experience of the firm in Govt. / Semi Govt. /Autonomous Bodies/ PSUs (Atleast 3 years as on 31-01-2026)	<b>Proforma C</b>	
Number of years of experience in relevant area i.e. Security services in Govt. / Semi Govt. /Autonomous Bodies/ PSUs (Atleast 2 years as on 31-01-2026 in the last 5 years)	<b>Proforma D</b>	

Present operational contracts in the relevant field i.e. Security services in Govt. / Semi Govt. /Autonomous Bodies/ PSUs (Atleast 2 contracts)	<b>Proforma E</b>	
Complaints addressing mechanism in human resource	Escalation Matrix	
Online Presentation of company profile (8 to 12 slides)	Presentation	
Integrity pact	As attached in <b>Buyer Added Bid Specific Terms and Conditions</b>	

**Proforma A (Turnover certificate should be certified by CA)**

Turnover Year	Annual Turnover in Rs	Whether Audited profit & loss a/c A certificate enclosed
Financial Year 2022-23 (Assessment year 2023-24)		
Financial Year 2023-24 (Assessment year 2024-25)		
Financial Year 2024-25 (Assessment year 2025-26)		

**(Please provide the details of only 3 Financial Years mentioned above which satisfy the red eligibility criteria. Uploading of documents other than the above may lead to disqualification)**

**Proforma B**

S. No.	Name of the Organisation for which manpower services were provided	Whether the organisation is Govt. / Semi-Govt. / Autonomous Body / PSUs	Nature of services provided i.e Security, Nursing & Paramedical, Housekeeping manpower services or others	Date of commencement of service	Date of completion of service	Amount in Rs.	Whether order satisfied certificate enclosed. Page No
1							
2							
3							
4							
5							

**(Please provide the details of only one or two or three completed contracts which satisfy the required eligibility criteria. Uploading of documents other than the above may lead to disqualification)**

**Proforma C**

S . N o .	Name of the Organisation for which manpower services were provided	Whether the organisation is Govt. / Semi-Govt. / Autonomous Body / PSUs	Nature of services provided i.e Security, Nursing & Paramedical, Housekeeping manpower services or others	Date of commencement of service	Date of completion of service	A m o u n t in R s.	Whether work order satisfactory completion certificate enclosed - Page No. ; o
1							
2							
3							
4							
5							

**(Please provide the details of only completed contracts which satisfy the required eligibility criteria. Uploading of documents other than the above may lead to disqualification)**

**Proforma D**

S . N o .	Name of the Organisation for which manpower services were provided	Whether the organisation is Govt. / Semi-Govt. / Autonomous Body / PSUs	Nature of services provided i.e Security	Date of commencement of service	Date of completion of service	A m o u n t in R s.	Whether work order satisfactory completion certificate enclosed - Page No. ; else No
1							
2							
3							
4							
5							

**(Please provide the details of only completed contracts which satisfy the required eligibility criteria. Uploading of documents other than the above may lead to disqualification)**

**Proforma E**

S. No.	Name of the Organisation for which manpower services were provided	Whether the organisation is Govt. / Semi-Govt. / Autonomous Body / PSUs	Nature of services provided i.e Security	Date of commencement of service	Date of completion of service	Amount in Rs.	Whether documents are present in the enclosed Yes- Page ; else No
1							
2							
3							
4							
5							

**(Please provide the details of only present operational contracts which satisfy the eligibility criteria. Uploading of documents other than the above may lead to disqualification)**

### अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process: these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders in a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a R

Algorithm executed by GeM system.

16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid terms as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preferences of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; a Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid or [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will override the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भागीदारी करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**